



# Every Needful Thing Notebook

designed by kolette hall

## SUPPLIES

- 2 pieces black chipboard (each 10" x 6")
- 1 patterned paper piece (12" x 6")
- 3 pieces solid cardstock (each 10" x 10") and 2 pieces solid cardstock (each 12" x 6")
- letter-sized envelope
- large flower (I used 4" size)
- ribbon (about 2 yards total: variety of black, white and cream styles)
- die cut artwork - printed onto either white or cream cardstock
- (52) gratitude journal pages - (26 copies of 8.5" x 11" artwork cut in half)
- 1 sheet protector (will be cut to 10" x 6")
- 2 binder rings (1" or 1.5" diameter)

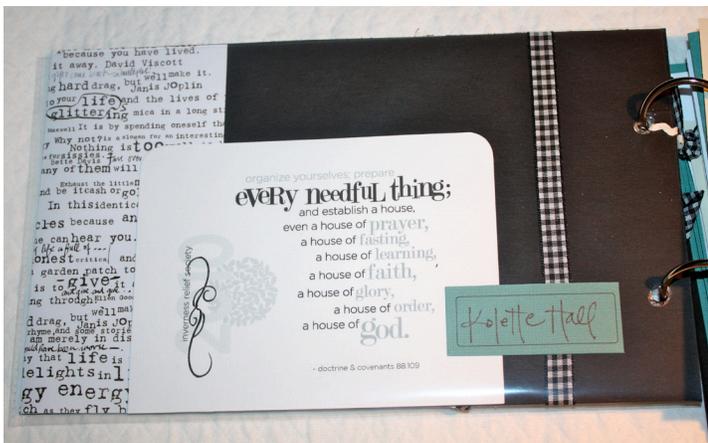
## TOOLS

- adhesive such as a glue stick or tape runner
- 2-hole punch from office supply store
- circle punches (2" and about 3/4")
- scissors & paper trimmer or cutting mat/metal ruler/craft knife
- hole punch (I used 1/8" size)
- corner rounder punch (optional)



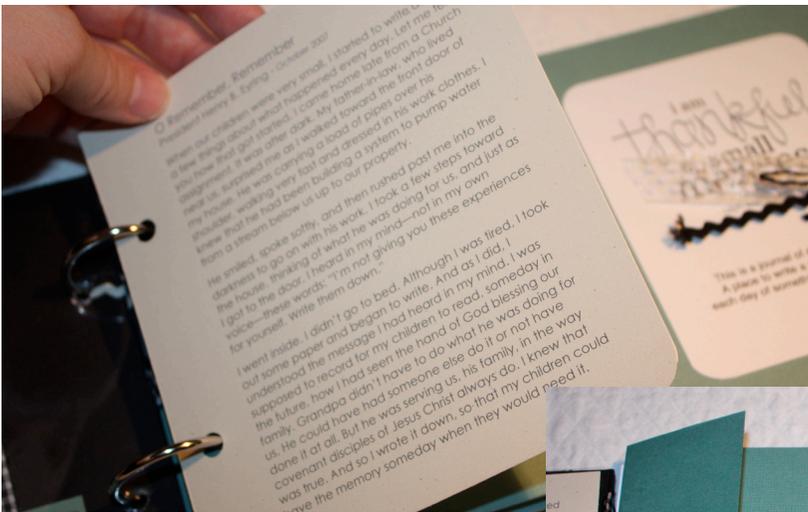
## COVERS

1. Mount patterned paper to the front of one black chipboard piece 1" from the left side. Wrap patterned paper around right edge to back of chipboard and adhere.
2. Trim "Every Needful Thing" title into a strip about 6" wide. Tear the right edge of the title (do this either by hand or by tearing the paper up against a ruler).
3. Mount title to front cover. Wrap a ribbon around the cover and tie in front. Ribbon should cover left edge of title. Add large flower to cover. Punch flower center from the downloadable artwork and attach to flower.
4. If you choose, trim "doctrine & covenants" quote and corner punch the top two corners. Mount quote to bottom edge of the inside of the front cover.
5. Write your name on the small journaling block and attach it to the inside of the front cover.
6. Repeat process on the back cover using a 12"x6" piece of solid cardstock - wrap cardstock from the back to the inside of the back cover and adhere.
7. Trim blank journaling block about 1/4" from the border. Adhere to inside of back cover.



## GRATITUDE JOURNAL

1. Print "O Remember" excerpt on the front and back of one piece of cardstock. Trim so that it is 6" high and round the two corners on the right edge.
2. Using 12" x 6" cardstock piece, fold left edge at the 2" mark. This will reinforce your gratitude journal title page as well as add some dimension.
3. Trim "thankful" quote and round corners. Mount to right side of gratitude journal title page. Punch a hole between the text areas of the quote.
4. String a ribbon through the hole and wrap it around the right edge of the page. Tie in a bow at the front. Then tie a different ribbon in a knot to the "knot" of the first bow for a layered look.
5. Print out (26) gratitude journal pages onto regular copy paper. Cut in half to create two 8.5" x 5.5" sheets per page.





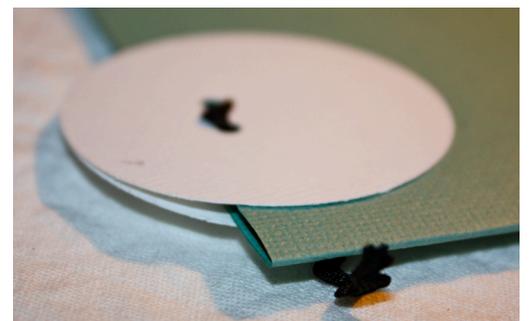
## QUOTE ENVELOPE

1. Using your 2-hole punch, center two holes in left side of envelope. Trim flap of envelope so that it does not cover the hole you have punched. If needed, tie a ribbon through the top hole of the envelope.
2. Trim "quotes" title and use the corner rounder on the top two corners. Mount title to the bottom of the quote envelope.

## POCKETS

1. Fold each 10" x 10" solid cardstock piece 4" from edge to create the bottom of your pocket.
2. To secure the left edge of the pocket, staple closely to the edge.
3. To secure right edge, we are going to add a pocket tab. To make each tab, circle punch the titles. Also punch blank circles to serve as the back of each tab.
4. Adhere the printed tab to the front of each pocket, moving up or down the pocket edge if you want to see each tab more clearly. Adhere the blank circle punches to the back of each tab, enclosing the pocket edge.
5. Punch two holes with your 1/8" hole punch, through the tab and close to the edge of the pocket. Thread a ribbon through the two holes and tie in a knot at the front. This will secure the right side of the pocket opening.

NOTE: We are going to be giving handouts during the year regarding different topics. Handouts will fit onto a half sheet of paper so that they can be inserted into each pocket or 2-hole punched and added to the notebook itself. Make sure you leave as much space as possible in the pocket opening to fit a 8.5" wide sheet of paper.



## FINISH IT OFF

1. To create the sheet protector for this non-traditional size of cover, simply trim down a regular 8.5" x 11" sheet protector to 10" x 6".
2. Be sure to keep the "closed" edges along the bottom and right side of your cover. Then use your 2-hole punch to punch holes in the left side (it will be open).
3. Slide your cover into the sheet protector and if it needs stability, tie a small ribbon through the top hole and secure with a knot.
4. Next, use your 2-hole punch to punch all the holes in the pages of your notebook.

NOTE: a 2-hole punch helps you center the holes exactly as long as you use the slide ruler included. Just measure whatever you are punching and line up that number on the ruler with the center line on the punch. For most parts of this notebook you will use the "6", meaning your pages are 6" high. For the journaling pages you will use the 5.5" mark because they are smaller.



5. Now just thread your pages onto your binder rings and you have a beautiful, finished notebook - ready for a great year of information.

If you have questions, feel free to comment because someone else might have the same question and I can answer them on the blog.

Enjoy!

- Kolette

